POLICY OF GOOD ACADEMIC STANDING AND SATISFACTORY ACADEMIC PROGRESS

Office of Financial Aid

Federal regulations require that Ursuline College establish and implement a policy to measure whether students applying for financial aid are making satisfactory academic progress toward a degree. These standards apply to both full and part-time students. It is imperative that you read the policy thoroughly and carefully.

**Types of Aid Covered by Policy**
Financial aid covered by this policy include the Pell Grant, Supplemental Grant, Ursuline Endowed Scholarships, Ursuline Grants and Scholarships, Perkins Loan, Stafford Loans, PLUS Loans, and College Work Study.

**Specific Rules for Determination of Satisfactory Academic Progress**
Academic progress toward your degree will be monitored using three criteria: (1) credit hours successfully completed, (2) grade point average, and (3) degree completion requirements. Failure to meet any one of these standards will result in the cancellation of your financial aid. To be considered making satisfactory progress, students must meet the minimum levels outlined on the following charts.

### Full Time Student Baccalaureate Degree
**Must be completed in six years**

<table>
<thead>
<tr>
<th>Academic Years Completed</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Hours Successfully Completed</td>
<td>18</td>
<td>36</td>
<td>58</td>
<td>81</td>
<td>104</td>
<td>128/129</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum G.P.A</td>
<td>1.8</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Part Time Student Baccalaureate Degree
**Must be completed in twelve years**

<table>
<thead>
<tr>
<th>Academic Years Completed</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Hours Successfully Completed</td>
<td>9</td>
<td>18</td>
<td>27</td>
<td>36</td>
<td>47</td>
<td>58</td>
<td>69</td>
<td>81</td>
<td>92</td>
<td>104</td>
<td>116</td>
<td>128/129</td>
</tr>
<tr>
<td>Minimum G.P.A</td>
<td>1.8</td>
<td>1.9</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
</tr>
</tbody>
</table>

### Graduate Students
All graduate students must successfully complete 80% of the hours attempted each academic year, maintain at least a 2.5 grade point average, and must complete their studies in six academic years.

### Transfer Students
The satisfactory progress of transfer students will be based on the student’s status at the time of enrollment. For example, if a student is admitted as a full time transfer student after one academic year of full time study at their previous school, the student will be expected to complete graduation requirements in no more than five additional years of full time attendance and meet the requirements as outlined above.
Review Policy
Satisfactory academic progress will be reviewed at the end of each Spring Semester. Students not meeting the requirements will be notified in writing. We recommend that you also keep track of your progress during the year.

The following shall be considered credits successfully completed:
- A through D grades
- P - Pass/No Credit Option
- PA, PB, and PC - Pass for developmental courses (limit of 4 courses)

The following shall NOT be considered credits successfully completed:
- F – Failed Course
- I – Incomplete Grade
- NC – No Credit, Pass/No Credit option
- W – Withdrawal
- R – Repeated Course

Financial Aid Probation/Cancellation
In the event that a student fails to meet satisfactory academic progress, the student will be placed on Financial Aid Probation for the next academic year. All aid continues through the Financial Aid Probation period. If the student does not achieve satisfactory academic progress by the end of the probation period, the student’s financial aid will be cancelled.

Any student with a cumulative grade point average below a 1.2 after two semesters is not eligible for the Financial Aid Probation period, but will have all aid automatically cancelled.

Eligibility can be regained for any student when the satisfactory academic progress standards are met. At that time, the student may reapply in writing to the Director of Financial Aid for reinstatement of financial aid for the next semester.

Appeal of Financial Aid Probation/Cancellation
Students who wish to appeal Financial Aid Probation or Cancellation due to special or extenuating circumstances must complete the following procedure within thirty (30) days of notification from the Office of Financial Aid:

- Submit a signed and dated letter of appeal to the Office of Financial Aid indicating the reason(s) you believe funds should not be suspended.

and

- Submit an appeal for an emergency condition (health, family catastrophe, etc.). Documentation verifying the situation must be submitted with the appeal letter. Appeals will be considered by the Financial Aid Committee, which will render a decision.

Summer School Attendance
A student who does not meet the satisfactory academic progress requirements for aid eligibility at the end of the Spring Semester may attend summer school (without financial aid) to make up the deficiencies and be reconsidered for aid, provided funds are available. At the conclusion of the summer session the student may reapply in writing for reinstatement to the Director of Financial Aid.