

RESOURCES AT URSULINE COLLEGE

Office	Location	Hours	Services
Graduate and Professional Studies	Mullen 306	Monday – Friday 8:30 AM – 5:00 PM	Once graduate students are admitted, student files are held in the Office of Graduate and Professional Studies Questions pertaining to student's academic record should be directed to this office <i>Graduate Studies Catalog</i> , student forms and other pertinent information may be found on the Graduate Studies web page
Student Service Center	Mullen 203 440 646 8309	Monday, Tuesday 8:30 AM – 6:00 PM Wednesday – Friday 8:30 AM – 5:00 PM	Assistance available with: <ul style="list-style-type: none"> • Student ID, handbook • Parking (make sure to bring your license plate number) • Register for classes or to drop classes • Order official or unofficial transcripts • Pay tuition bills and set up a monthly payment plan • Questions regarding Financial Aid, FAFSA and your student account • Information regarding student health insurance
Bookstore	First floor of Pilla Center 440 449 5368	When school is in session the bookstore is open: Monday – Thursday 9:00 AM – 6:00 PM Friday 9:30 AM – 3:00 PM Saturday 10:00 AM – 1:00 PM	Students may purchase textbooks, supplies and Ursuline College gear at the college bookstore Call for specific hours during breaks and exam weeks
Ralph M. Besse Library	Library	Monday – Thursday 8:00 AM – 11:00 PM Friday 8:00 AM – 7:00 PM Saturday 10:00 AM – 7:00 PM Sunday 1:00 PM – 11:00 PM	Media Center Laptops available for use in the library Journal, OhioLINK and many other services to help with research projects
URSA – Ursuline Resources for Success in Academics	Mullen 306 & 312 440 449 2049	Monday – Friday 8:30 AM – 5:00 PM	Academic support, tutoring, study skills, test taking and student disability

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Counseling and Career Services	Mullen 130 440 646 8322	Monday – Friday 8:30 AM – 5:00 PM Appointments available after hours	Career webcasts, career counseling, resume and cover letter review, mock interviews, electronic job board and career events
Computer Labs	Open labs are located in Mullen 140 & Second floor of Pilla	Computer classrooms are open during regular building hours and may be used any time except during class sessions.	All Graduate students should use his or her Ursuline email account in order to have access to campus computers
Fitness Room	Sister Diana Stano Athletic Center	Monday – Friday 5:30 AM – 11:00 PM Saturday – Sunday 9:00 AM – 11:00 PM	To obtain an athletic pass, contact Athletics at 440 646 8308 Visit http://www.ursuline.edu/Athletics/ or the front desk for a monthly calendar of hours and activities
Food Options on Campus	Pilla	Dining service hours vary based on semester schedule.	Monday - Friday Breakfast: 7:30 AM - 10:00 AM (Breakfast) and 10:00 AM - 11:00 AM (Continental) Lunch: 11:00 AM - 1:30 PM (Full Lunch) and 1:30 PM - 4:30 PM (Light Lunch) Dinner: 4:30 PM - 7:00 PM (Full Dinner) and 7:00 PM - 8:00 PM (Light Dinner); closes at 7:00 PM on Friday. Saturday AM Brunch: 11:00 AM - 1:00 PM Dinner: 5:00 PM - 6:30 PM Sunday Brunch: 11:00 AM - 1:00 PM Dinner: 5:00 PM - 6:30 PM The Food Court has a credit card machine so that you may charge/debit your purchases. There is a \$2 minimum purchase when using a credit card. The vending machines in Pilla are now equipped with a credit/debit card swipe system. Vending machines can also be found in Mullen next to the Office of Campus Ministry.